

MELBOURNE AIRPORT AUTHORITY BOARD MEETING

AGENDA

March 23, 2022, at 8:30 AM

Melbourne Orlando International Airport Board Room

Pledge of Allegiance

Airport Announcements

Executive Director's Recognition of Excellence Award

Action Items

Approval of the minutes for the February 23, 2022, regularly scheduled Board Meeting.

Item A-1 Approval of a Lease Agreement for 4A Aerospace Center with Air General, Inc.

Air General, Inc. (Air General) will be providing cargo services for TUI and wanted an on-site facility for storage and operations.

The salient points of the lease are as follows:

- **Term:** Base term of one year with three one-year options.
- **Lease Rate:**
 - Base rent is \$5.00 per square foot per year, which is \$29,000 annually.
 - Common Area Maintenance (CAM) charge is \$1.00 per square foot per year, which is \$5,800 annually.
- **Rent and CAM Adjustments:** CPI adjustments will occur on the extension of each option period with a minimum of 2 percent and a maximum of 5 percent per year.
- **Taxes and Fees:** Air General is responsible for all taxes and fees associated with the lease.
- **Maintenance:** Airport is responsible for the replacement of the HVAC system or any HVAC units, if necessary. It is also responsible for any exterior maintenance, roof repairs or replacement.

This lease will generate revenues of approximately \$34,000 over the original one-year term.

Staff recommends approval of the Lease Agreement for Unit 4A Aerospace Center Lease with Air General, Inc. and authorization for the Executive Director to execute said Lease on the behalf of the Authority.

Item A-2 Recommendation to Purchase 200 Luggage Carts from Smarte Carte, Inc.

In order to keep the Airport's existing overall customer experience, and to accommodate our growth in international passengers who typically have oversized checked baggage, the Airport is requesting the purchase of additional luggage carts to be made available for our passengers' convenience.

Due to supply chain manufacturing and shipping delays, Airport staff has single sourced the purchase of carts through Smarte Carte, Inc. Smarte Carte currently has 115 carts in its warehouse inventory in

Minneapolis, which can be shipped immediately. The remaining 85 carts need to be manufactured and delivery is expected in four months. The breakdown of the costs is as follows:

200 Luggage Carts:	\$107,000
Shipping:	\$17,000
Total:	\$124,000

Staff recommends approval to purchase 200 luggage carts through Smarte Carte, Inc. for \$124,00 and authorization for the Executive Director to execute said contract on behalf of the Authority.

Item A-3 Recommendation to Increase the Purchase Order with Romjue Advertising & Company, Inc. for the 2022 Airport Marketing and Advertising Campaign in an Amount Not-to-Exceed \$123,856.

In December 2021, the Airport Authority Board approved the second phase of the ongoing 2022 Airport Marketing and Advertising Campaign for additional funds for the months from December through March. Approval of this third and final phase of this year’s advertising plan would allow airport staff to spend an additional \$50,658 for April through September, the remaining six months of the fiscal year.

October – November	\$32,903	Within Director’s Spending Limits
December – March	\$40,295	MAA Approved December 2021
April – September	\$50,658	Item for Approval
TOTAL	\$123,856	

Airport staff presented this marketing plan in three stages to provide Romjue and Airport staff the opportunity to pivot at these planned times throughout the year. The airport will be shifting all monies to solely digital marketing, including display, paid search, and social advertising. Since the campaign has shifted from the awareness stage to the consideration and purchase intention stages, these digital advertising strategies will allow the airport to target specific demographics from data collected since the beginning of the campaign, presenting ads with a one-click away booking opportunity.

The campaign creative and messaging has shifted to “Fly MLB Stress-free” with highlights of all nonstop routes.

Staff recommends approval to increase the Purchase Order with Romjue Advertising & Company, Inc. for the 2022 Airport Marketing and Advertising Campaign in amount not-to-exceed \$123,856.

Item A-4 Recommendation to Increase the Purchase Order with Blue Square to \$74,013.00 for the Purchase and Installation of Common Use Ticket Counter and Flight Information Display Monitors.

Ticket counter and Flight Information Display monitors needed to be purchased and installed for the common use system being installed in the terminal. These monitors will be installed not only in the ticketing area but in areas throughout the terminal including the gate area, VIP lounge and welcome center.

Quotes were received from two vendors for the purchase and installation of 67 monitors and 60 wall brackets:

Best Buy	\$109,147.26
Blue Square	\$ 74,013.00

Due to the timing of the TUI flights commencing an initial purchase of \$35,000 for 31 monitors and 24 wall brackets was made under the Executive Director’s spending authority. This increase to the purchase order

will allow Airport staff to purchase the 36 remaining needed monitors and wall brackets, and installation. The purchase of the monitors, brackets and installation costs were included in the current budget.

Staff recommends approval to increase the Purchase Order with Blue Square to \$74,013.00.

Item A-5 Recommendation to Increase Purchase order to \$65,000 to Allen Enterprise for Airfield Lighting Parts and Repairs.

To provide adequate maintenance and repairs for airfield lighting, staff recommends increasing the current purchase order issued to Allen Enterprise from \$35,000 to \$65,000 to be able to order lighting parts for taxiways and runways as needed.

Allen Enterprise is the exclusive and sole provider for all ADB Safegate parts for the Southeast United States. ADB Safegate parts are manufactured to Federal Aviation Administration (FAA) specification and certified by Emergency Locator Transmitter, which is a FAA requirement. All lighting parts are not interchangeable with other manufacturers.

Staff recommends approval to increase the purchase order to Allen Enterprise to \$65,000 for airfield lighting parts and repairs.

Item A-6 Recommendation to Approve Change Orders 18 and 19 to Carr & Collier, Inc., for Scope Changes with the Terminal Renovation and Expansion: Apron Reconstruction/Expansion Project in the Amount of \$56,841.61.

The Terminal Renovation and Expansion: Apron Reconstruction/Expansion Project is based on a hard money bid as directed by the Federal Aviation Administration (FAA). Any changes to the scope of work, either increase or decrease, requires a change order to be written and approved before the contract changes commence. Previously on this project, staff has negotiated Change Orders (CO) #01 through #17 that have been approved by the Board.

Current Change Order 18 (CO-18) reflects modification to the Air Operations Area (AOA) fencing for both permanent and temporary fencing behind Eastern Florida State College to include a new permanent rolling aircraft gate for the college to access the airside from its hangar. Changer Order 19 (CO-19) is the result of the additional concrete and forming to the 17-inch paving lanes for the fixed passenger bridges to be classified as part of the building to meet the City's code concerns. The remaining costs for the additional concrete are outside of this contractor's scope of work.

CO	Description	Amount	Rev Contract \$	Remarks
	Contract amount	\$ 11,717,200.00	\$ 11,717,200.00	
CO-01/17	Previously Approved	\$ 350,026.60	\$ 12,067,226.60	Last Approval 1/19/22
CO-18	AOA Gate & Fence Changes	\$ 18,642.75	\$ 12,085,869.35	
CO-19	Apron Mod per City Code Revs	\$ 38,198.86	\$ 12,124,068.21	
	Current Change Order Sum	\$ 56,841.61		
	Total Contract Changes to Date		\$ 406,868.21	

Staff recommends approval of Change Orders 18 and 19 to Carr & Collier, Inc., for the Terminal Renovation and Expansion: Apron Reconstruction/Expansion Project in the amount of \$56,841.61 and authorization for the Executive Director to execute said agreement on behalf of Authority.

Item A-7 Recommendation to Approve Change Order 6 to DP Development, LLC for Scope Changes Related Fiber Optic Cable Conduit and Tracer Tape for the Northside Expansion Project: St. Michael Place Extension Phase 3 in the Amount of \$34,319.67.

As part of the Northside Expansion, the roadway is being extended from the current St. Michael Place toward the western edge of the airport property and connecting into General Aviation Drive. Along with the road extension are underground utilities, a barrier wall, and retention ponds.

During the installation of the reclaim water system, the Contractor called for locates to verify existing underground utilities. The locate company gave the contractor a clean report to allow for the excavation and installation of the pipe. After only several feet of excavation, an existing fiber optic cable servicing both the City and the Airport was severed. A review of the fiber optic cabling with the City saw that it was in direct conflict with the installation of the reclaim water line. Due to existing underground utilities running parallel with the line, including an FPL main feeder, the reclaim system could not be shifted. In a compromise with the City, the Airport agreed to install a new conduit system, along with a tracer tape for future pre-notification of a fiber optic system underground and the City would reconnect a new fiber line.

Proj #	CO	Description	Amount	Rev Contract \$	Remarks
		Contract amount	\$ 3,197,255.50	\$ 3,197,255.50	
54220-	CO 01-06	Previously Approved	\$ 378,501.97	\$ 3,575,757.47	
54220-	CO-07	Fiber Optic Conduit	\$ 34,319.67	\$ 3,610,077.14	Unforeseen
		Current Change Order Sum	\$ 34,319.67		
		Total Contract Changes to Date		\$ 412,821.64	

(54220 - Roadway (FDOT Grant); 54420 - Infrastructure (DEO Grant))

These costs are within the project budget and are covered under the 100 percent reimbursable Florida Department of Transportation (FDOT) grant for the roads portion of the project.

Staff recommends approval of Change Order 6 to DP Development, LLC for scope changes related to landscaping and fencing along west property line adjacent to Croton Road and landscaping required per City plan review along north property line at the barrier wall for the Northside Expansion Project: St. Michael Place Extension Phase 3 in the amount of \$34,319.67 and authorization for the Executive Director to executive said agreement on behalf of Authority.

Discussion Items

Item D-1 Updated Melbourne Airport Authority Police Department Primary Jurisdiction

Through the cooperative efforts of the Melbourne Airport Authority Police Department (MAPD) and Melbourne Police Department (MPD), the primary and secondary response areas for each department in relation to Airport property have been revised and updated. Previously through city ordinance MPD was responsible for the properties east of Dr. Martin Luther King Jr. Boulevard and south of NASA Boulevard. The proposed ordinance change is scheduled to go to the Melbourne City Council for approval in April. This revision corrects and more clearly addresses areas of concern and responsibility.

Information Items

- Item I-1 Financial Update**
- Item I-2 Operations Update**
- Item I-3 Construction Projects Update**
- Item I-4 Business Development and Marketing Update**

Public Speakers

Adjournment

Pursuant to 286.0105, Florida Statutes, the Airport hereby advises the public that if a person decides to appeal any decision made by the Airport Authority with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Airport (723-6227) at least 48 hours prior to the meeting.

MELBOURNE ORLANDO INTERNATIONAL AIRPORT

Income Statement

January 31, 2022

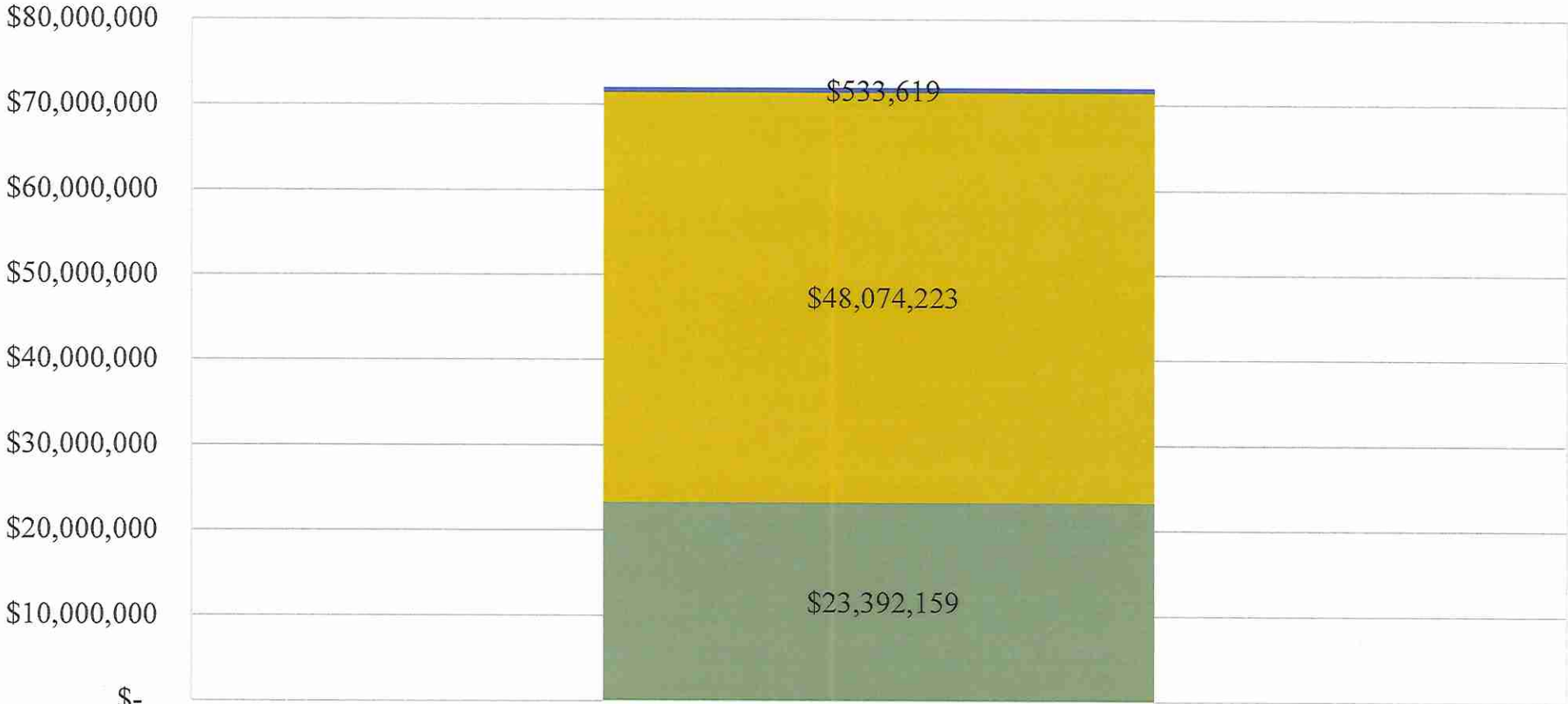
	Year To Date Actual		\$ change	% change
	1/31/2022	1/31/2021		
Operating Revenue				
Airline Landing Fees	189,851	116,327	73,524	63%
Airline Service Fees	767,554	564,669	202,885	36%
Land & Bldg Lease Rents	3,056,865	3,046,824	10,040	0%
Terminal Rents	77,985	77,985	0	0%
Parking Lot Fees	549,389	248,365	301,023	121%
Car Rental Concessions	319,229	228,520	90,709	40%
Restaurant Concessions	21,945	11,080	10,864	98%
Mobile Home Park Rent	682,221	625,867	56,354	9%
T-Hangar Rentals	30,286	33,269	(2,983)	-9%
Operating Grant Revenue	20,250	27,495	(7,245)	-26%
Other	109,621	92,519	17,101	18%
Total Operating Revenues	5,825,194	5,072,920	752,274	15%
Operating Expense:				
Personnel Services	1,665,884	1,656,064	9,820	1%
Contract Services	1,416,590	1,899,567	(482,977)	-25%
Police & Fire Services	389,571	385,866	3,705	1%
Maintenance and Operations	1,367,670	1,132,465	235,205	21%
Other	-	-	0	#DIV/0!
Total Operating Expenses	4,839,715	5,073,962	(234,247)	-5%
Operating Income (Loss)	985,479	(1,042)	986,521	
Non-Operating Revenue (Expense):				
Passenger Facility Charges	332,622	125,905	206,717	164%
Customer Facility Charges	172,938	155,076	17,862	12%
CARES Grant Revenue	1,949,776	611,761	1,338,015	219%
Gain on Sale of Assets	3,230,752	824,715	2,406,037	292%
Interest Income (Loss)	25,957	58,619	(32,661)	-56%
Ad Valorem Tax Revenue	943,786	907,332	36,454	4%
Ad Valorem Tax Expense	(949,655)	(911,762)	(37,893)	4%
(Loss) on Disposal of Fixed Assets	-	-	0	#DIV/0!
Interest Expense	(15,438)	-	(15,438)	#DIV/0!
Total Non-Operating Revenue (Expense)	5,690,738	1,771,646	3,919,092	
Net Income (Loss) Before Depreciation*	6,676,217	1,770,603		

* Net Income before capital contributions and transfers

MELBOURNE ORLANDO INTERNATIONAL AIRPORT
Statement of Revenues, Expenditures and Changes in Fund Net Assets
January 31, 2022

	YTD Actual	Annual Budget	% of Budget
Operating Revenues:			
Airline Landing Fees	189,851	426,185	45%
Airline Service Fees	767,554	2,219,666	35%
Land & Bldg Lease Rents	3,056,865	8,940,201	34%
Terminal Rents	77,985	237,624	33%
Parking Lot Fees	549,389	1,003,295	55%
Car Rental Concessions	319,229	1,683,188	19%
Restaurant Concessions	21,945	1,030,687	2%
Mobile Home Park Rent	682,221	2,061,075	33%
T-Hangar Rentals	30,286	113,528	27%
Operating Grant Revenue	20,250	72,000	28%
Other	109,621	339,888	32%
Total Operating Revenues	5,825,194	18,127,337	32%
Operating Expense:			
Personnel Services	1,665,884	5,808,015	29%
Contract Services	1,416,590	8,525,376	17%
Police & Fire Services	389,571	1,166,096	33%
Maintenance and Operations	1,367,670	7,938,208	17%
Other	-	-	#DIV/0!
Total Operating Expenses	4,839,715	23,437,695	21%
Operating Income (Loss)	985,479	(5,310,358)	
<u>Non-Operating Revenue (Expense):</u>			
Passenger Facility Charges	332,622	1,301,510	26%
Customer Facility Charges	172,938	1,112,001	16%
CARES Grant Revenue	1,949,776	7,545,138	26%
Gain on Sale of Assets	3,230,752	-	#DIV/0!
Interest Income (Loss)	25,957	200,847	13%
Ad Valorem Tax Revenue	943,786	1,982,252	48%
Ad Valorem Tax Expense	(949,655)	(1,936,135)	49%
Gain (Loss) on Disposal of Fixed Assets	-	-	#DIV/0!
Interest Expense	(15,438)	(200,000)	8%
Total Non-Operating Revenue (Expense)	5,690,738	10,005,613	
Net Income (Loss) before			
Depreciation, Transfers, and Capital Contributions	6,676,217	4,695,255	
Depreciation Expense	-	-	
Intra Transfer to Airport Capital	-	(100,000)	0%
Net Income (Loss) After Transfers	6,676,217	4,595,255	

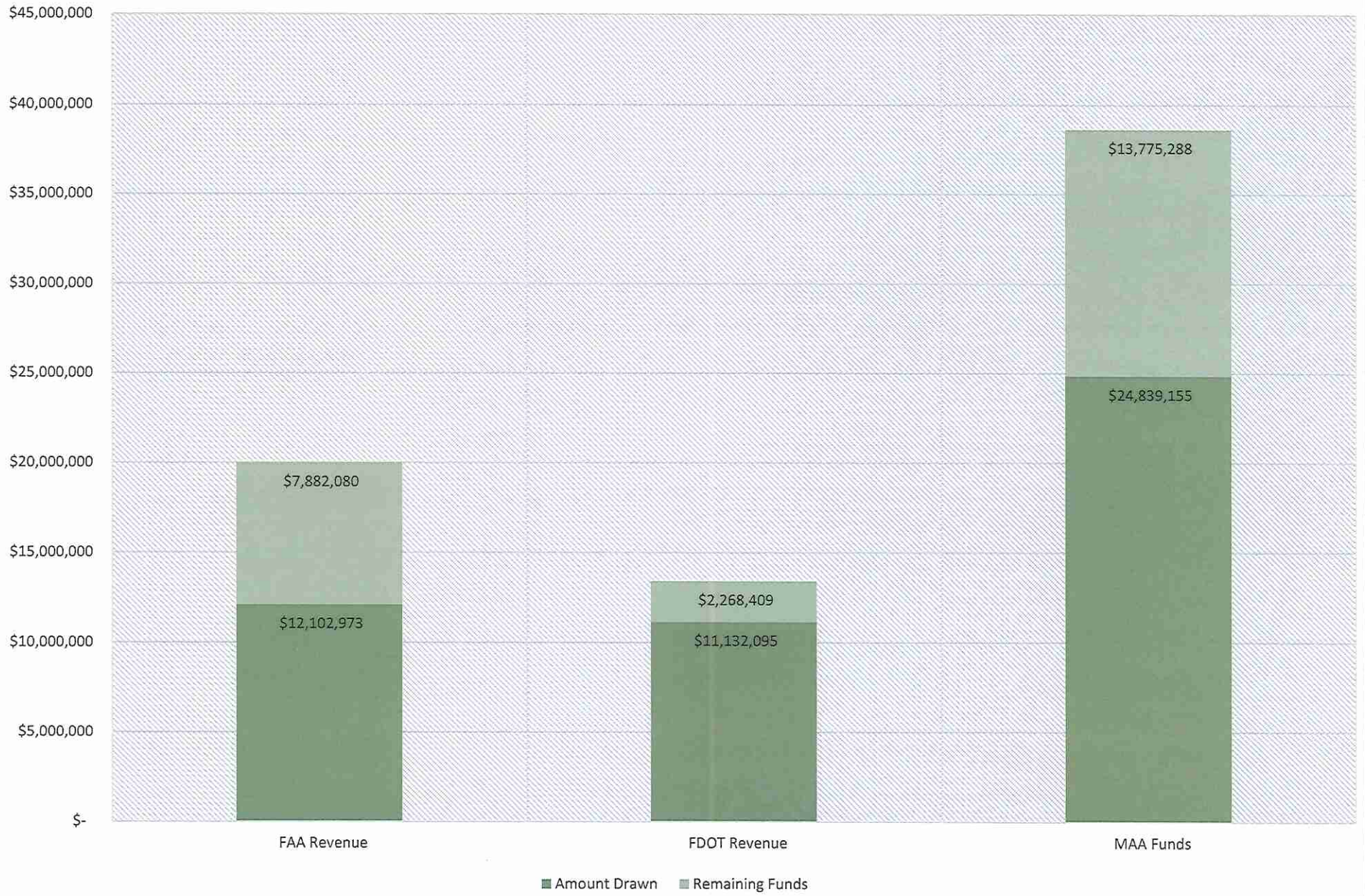
Terminal Expansion Expenditures-Actual/Encumbrances



1

■ Open PO Balance ■ Total Spent: ■ Unencumbered:

Terminal Expansion/Renovation Funding Progress



Melbourne Orlando International Airport
Top 10 Operating Revenues
1/31/2022

Rank	Description	YTD FY 2022	FY 22 % of Total Rev	YTD FY 2021	FY 21 % of Total Rev	\$ Change	% Change
1	Airfield Facilities Rental	1,613,141	28%	1,633,789	32%	(20,648)	-1%
2	Commercial Business Center Rent	1,089,392	19%	1,096,520	22%	(7,128)	-1%
3	Tropical Haven Revenue	649,452	11%	621,088	12%	28,364	5%
4	Parking Revenue	549,389	9%	248,365	5%	301,024	121% A
5	Ground Handling Revenue	469,259	8%	341,639	7%	127,620	37% A
6	Car Rental Concession	319,229	5%	228,520	5%	90,709	40% A
7	Terminal Rent-Airline	311,609	5%	256,479	5%	55,130	21% A
8	Hangar Rent	267,634	5%	247,806	5%	19,828	8%
9	Landing Fees	189,851	3%	116,327	2%	73,524	63% B
10	Security Cost Reimbursement	36,968	1%	39,980	1%	(3,012)	-8%
Total Top 10 Operating Revenue		5,495,924	94%	4,830,513	95%	665,411	
Other Operating Revenue		329,270	6%	242,407	5%	86,863	36%
Total Operating Revenue		5,825,194	100%	5,072,920	100%	752,274	15%

A Increase is due to recovery in activity related to increase in passenger traffic as the Airport rebounds from the Covid 19 recession.

B Increase is due to higher more flights, larger planes flown, and a 5% rate increase that went into effect on 10/1/21.

Melbourne Orlando International Airport
Top 10 Operating Expenses
1/31/2022

Description	YTD FY 2022	FY 22 % Operating Expense	YTD FY 2021	FY 21 % Operating Expense	\$ change	% change
1 Personnel	1,655,884	34%	1,656,064	33%	(180)	0%
2 Other Contract Services	814,130	17%	1,041,935	21%	(227,805)	-22% A
3 Fire Services	383,385	8%	378,140	7%	5,245	1%
4 Consulting Fees	227,089	5%	149,634	3%	77,455	52% B
5 Electric	179,156	4%	158,120	3%	21,036	13%
6 Contractual Employee	173,634	4%	138,376	3%	35,258	25% C
7 Advertising Expense	157,225	3%	30,793	1%	126,432	411% D
8 Risk Management	150,649	3%	140,619	3%	10,030	7%
9 Cable TV Expense	110,449	2%	102,118	2%	8,331	8%
10 Repair & Maintenance-Building	83,308	2%	27,043	1%	56,265	208% E
Total Top 10 Operating Expense	3,934,909	81%	3,822,842	75%		
Other Operating Expense	904,806	19%	1,251,120	25%	(346,314)	-28%
Total Operating Expense	4,839,715	100%	5,073,962	100%	(234,247)	-5%

A Decrease is primarily the result of new contracts that went into effect mid-year in fy 21, such as ground handling which went into effect on 2/1/21, that resulted in savings to the airport.

B Increase is due to increase in use of VHB (approved by Board in Dec meeting), land appraisals for development, ACDBE Plan preparation, and air service fees to Adept Aviation (per contract, MLB pays \$5,000 per new route) for Allegiant service.

C Last year the staffing agency had issues providing the temporary employees needed to perform janitorial and terminal services work. This year, the staffing provided by the temp agency was at the level to meet the airport needs so this is reflected in the higher cost.

D Increase is due to preparation of the inflight video to promote MLB (\$44,400) and the "Why Fly MLB" advertising campaign (\$64,866).

E Increase in non-recurring M&O on facilities including floor replacement in fire station (\$10,100), Repairs to the FIS Elevator (\$42,291), modifications to ticket counter/gate to accommodate Allegiant (\$7,800), repairs to sliding glass terminal doors (\$2,033), and modification to lighting at tenant building (1135 Nasa) for security (\$12,063).

Melbourne Orlando Int'l Airport
Cash Flow Projection
3/9/2022

	February-22	March-22	April-22	May-22	June-22	July-22	August-22	September-22	October-22	November-22	December-22	January-23
Beginning Cash/Investment Balance	\$ 23,886,577	\$ 22,108,097	\$ 24,456,065	\$ 24,622,043	\$ 19,832,623	\$ 19,323,239	\$ 19,175,368	\$ 21,308,145	\$ 20,954,997	\$ 21,716,055	\$ 18,662,178	\$ 19,035,334
Operating Revenue	1,181,980	1,181,980	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	2,564,071
Plus: CARES Grant	14,653,332	2,000,000			2,000,000		2,000,000					
Less: Prepaid Rent Recorded as Deferred Revenue	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)
Plus: Monthly Collections Ad Valorem Tax	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988
Plus: Land Sales			1,800,000									
Operating Expense:												
Liability Insurance						(63,042)						
Personnel	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)
Tui Transition Consultant	(13,500)	(13,500)	(13,500)									
TUI Marketing Incentive Reimbursement				(250,000)		(250,000)		(250,000)		(250,000)		
Interest Expense				(143,325)						(143,325)		
Maintenance and Operations Expense	(877,639)	(852,077)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(4,080,876)	(1,431,779)	(1,431,779)
Net Increase (Decrease) in Cash Flow from Operations	(78,176)	1,947,386	1,513,053	(666,772)	1,726,553	(586,489)	1,726,553	(523,447)	(273,447)	(3,315,869)	(273,447)	763,275
Total Capital Outlay	(5,129,407)	(7,398,874)	(8,242,038)	(8,597,747)	(3,800,000)	(900,000)	(2,863,089)	(675,000)	(25,000)	(24,944)	-	-
Total Capital Grant Revenue	3,314,175	3,654,655	2,671,026	1,244,599	1,331,074	1,100,000	3,031,886	620,439	906,134	150,130	500,000	-
PFC Collections (Reimbursement of Eligible Costs)	72,034	90,758	140,359	144,472	131,756	134,939	134,266	127,159	86,732	77,364	82,905	78,765
CFC Collections	42,894	54,043	83,578	86,028	101,233	103,679	103,162	97,701	66,639	59,442	63,699	60,518
Debt Draws (from Escrow)		4,000,000	4,000,000	3,000,000								
Net Increase (Decrease) in Cash From Capital and Debt	(1,700,304)	400,583	(1,347,074)	(4,122,648)	(2,235,937)	438,618	406,225	170,300	1,034,505	261,992	646,604	139,283
Beginning Cash/Investments	23,886,577	22,108,097	24,456,065	24,622,043	19,832,623	19,323,239	19,175,368	21,308,145	20,954,997	21,716,055	18,662,178	19,035,334
Ending Cash/Investments	22,108,097	24,456,065	24,622,043	19,832,623	19,323,239	19,175,368	21,308,145	20,954,997	21,716,055	18,662,178	19,035,334	19,937,891

Melbourne Orlando Int'l Airport
Cash Flow Projection - Capital Exp and Grant Revenue
3/9/2022

Capital Project Expenditures	Proj #	Total Cost	Indi	Prior Expenditures	February-22	March-22	April-22	May-22	June-22	July-22	August-22	September-22	October-22	November-22	December-22	January-23
Airfield Utilities-GA Dr. & SO Lift	51119	1,400,000	E													
Security System-phase 1	50419	461,959	D													
Terminal Exp-Public Space (Haskell)	50519	50,414,637	E	(28,485,822)	(3,215,726)	(3,000,000)	(4,500,000)	(6,000,000)	(3,000,000)		(2,213,089)					
Terminal Exp-Public Space (Others)	50519	1,285,798	E	(1,248,106)	(16,500)	(16,500)	(4,692)									
Terminal Exp-PBBs (2)	54119	3,024,428	D	(931,687)	-	(1,464,064)	(628,677)	-								
Terminal Exp-Apron	54219	13,321,043	D	(10,007,625)	(1,394,970)	(1,000,000)	(476,168)	(442,280)								
Terminal Exp-VIP Lounge (Iveys)	54319	891,885	C	(107,251)	(74,609)	(285,523)	(285,523)	(138,979)								
Terminal Exp-Welcome Center (Iveys)	54519	1,613,553	C	(275,406)	(282,098)	(300,000)	(375,000)	(381,049)								
Terminal Exp-Common Use Tech Equip	54619	252,204	C	(232,234)	-		(19,970)									
Terminal Exp-Int'l Waste Facility	54719	32,665	C	-	(32,665)											
Terminal Exp-FF&E	55319	597,000	C	(329,992)			(267,008)									
ATCT Construction (FDOT)	50215	300,000	D													
In Line Baggage System-Design	50121	1,024,944	D	-		(50,000)	(150,000)	(250,000)	(200,000)	(150,000)	(150,000)	(25,000)	(25,000)	(24,944)		
Airplane Deposit Facility	50619	70,000	C													
Taxiway S Improvements-Phase 1	50120	3,400,000	D													
Perimeter Road Rehab	50220	125,000	C													
PBB 5 Replacement	50320	1,669,094	D													
Aerospace Dr. Lift Station Replace	50520	85,000	C													
Aerospace Parking/Security	50022	400,000	C			(40,000)	(160,000)	(200,000)								
Rental Car Parking Improvements	50222	300,000	C	-		(50,000)	(250,000)									
Tropical Haven Facility Improvements	50620	298,491	C	(212,228)		(22,348)										
Northside Expansion	54120	9,392,132	D													
Northside Exp-St. Michael PI Ext	54220	6,100,000	D	(808,792)	(112,839)	(350,000)	(500,000)	(500,000)	(500,000)	(750,000)	(500,000)					
Northside Exp-T/W M Ext	54320	3,930,000	D													
Northside Exp-Infrastructure Dev	54420	3,102,444	D	(1,101,566)		(780,439)	(600,000)	(620,439)								
Equipment Purchases		880,000	C				(40,000)	(25,000)	(65,000)	(100,000)		(650,000)				
Total Capital Outlay					(5,129,407)	(7,398,874)	(8,242,038)	(8,597,747)	(3,800,000)	(900,000)	(2,863,089)	(675,000)	(25,000)	(24,944)	-	-
Grant Revenue																
TERMINAL EXPANSION GRANTS																
City Grant (\$500,000)																
FDOT-Terminal Rehab FY 20/FY 21 (438452-1-94-03--\$8,400,504)				6,093,954	1,453,115	453,435					400,000					
FAA Discretionary PBBs (2) Grnt 50- FY 20 (\$2,644,650)				187,940	112,594	1,026,458	1,317,658									
FAA Ent Grnt 48 Term Rehab FY 20-FY 22 (\$6,895,959)*				3,950,653	1,056,355	507,979	474,076	707,961	198,935							
FAA Grant 48 Funding Lag (3 year grant; final year funds in August 2022)							(507,979)	(474,076)	(707,961)	(198,935)	1,888,951					
FAA Supplemental Grnt 51 Term Rehab - FY 20 (\$4,444,444)				2,588,419	692,111	333,046	310,818	464,160	55,890							
FAA Discretionary Ramp - FY 20 (\$6,000,000)				5,375,961			624,039									
TSA OTA-In Line Baggage Sys Design (\$711,496)									312,345		242,935		156,134			
NORTHSIDE EXPANSION GRANTS																
FDOT (St. Michael PI Ext)	54220	4,783,000		297,279		390,280	418,512		962,839	500,000	500,000		750,000		500,000	
FDEO (Inf Dev)	54420	3,922,132				951,436		780,439		600,000		620,439		150,130		
Total Grant Revenue					3,314,175	3,654,655	2,671,026	1,244,599	1,331,074	1,100,000	3,031,886	620,439	906,134	150,130	500,000	-

3/2/2022

MAA Funds	Initial Amount		Remaining Funds		CARES Grant Amount	Total Drawn	Balance
	Grant/Debt/Cash	Amount Drawn	Allocated To Project				
FAA Grant 49-CARES	\$ 13,626,031	\$ 13,626,031	\$ -		\$ 19,823,709	\$ 14,653,332	\$ 5,170,377
Land Sales-Nasa Property	\$ 815,000	\$ 815,000	\$ -				
Land Sales-Police Property	\$ 3,229,962	\$ 3,229,962	\$ -				
Land Sales-USPS Property	\$ 1,800,000	\$ -	\$ 1,800,000				
Debt	\$ 15,000,000	\$ 4,000,000	\$ 11,000,000				
Reserves	\$ 4,200,000	\$ 3,168,162	\$ 1,031,838				
MAA Funds Drawn	\$ 38,670,993	\$ 24,839,155	\$ 13,831,838				

**MELBOURNE ORLANDO INTERNATIONAL AIRPORT (MLB) MONTHLY ACTIVITY REPORT
FEBRUARY 2022**

	2022	2021	MO CHANGE (%)	2022 YTD	2021 YTD	YTD CHANGE (%)
PASSENGERS						
Revenue PAX - Domestic						
Enplaned	18,639	8,341	123.5%	35,434	16,525	114.4%
Deplaned	18,948	8,677	118.4%	35,018	16,293	114.9%
Total Revenue PAX - Domestic	37,587	17,018	120.9%	70,452	32,818	114.7%
*Revenue PAX - Int'l						
Enplaned	6	40	-85.0%	21	63	-66.7%
Deplaned	39	110	-64.5%	78	233	-66.5%
Total Revenue PAX - Int'l	45	150	-70.0%	99	296	-66.6%
Non-Revenue PAX						
Enplaned	754	728	3.6%	1,516	1,355	11.9%
Deplaned	726	722	0.6%	1,416	1,273	11.2%
Total Non-Revenue PAX	1,480	1,450	2.1%	2,932	2,628	11.6%
Total PASSENGERS	39,112	18,618	110.1%	73,483	35,742	105.6%
AIRCRAFT OPERATIONS						
Air Carrier	463	393	17.8%	927	800	15.9%
Air Taxi	183	301	-39.2%	429	589	-27.2%
General Aviation - Itinerant	6,618	6,070	9.0%	12,371	12,092	2.3%
General Aviation - Local	4,319	2,923	47.8%	7,237	5,624	28.7%
Military	161	75	114.7%	205	166	23.5%
Total OPERATIONS	11,744	9,762	20.3%	21,169	19,271	9.8%

*Includes Data from US Customs for General Aviation Passengers

**Melbourne Orlando International Airport
Police Department
Monthly Activity Report
February 2022**

Police Activity/ TSA Required Checks	
Response to Door & Gate Alarms	262
TSA Assists	4
Perimeter	114
Area Patrols	276
Door inspections	11
SIDA & Secure Area Inspections	222
Gate Inspections	5
Customs Assists / Weapons Check	0
Security Violations	2
Assist to Other Agencies	20
Aircraft Alerts	2
Arrests	2
*Other Incident Reports	188
Traffic Details/ Parking Citations/Warnings	24
K9 Training / Patrols	1
Total	1133
Administrative Action	
Security Badges Issued	107
Parking Permits Issued	13
*Renewals	
Total	120



A handwritten signature in blue ink, appearing to read "R Purden".

Renee Purden, ACE
Chief of Police/ Director of Public Safety

*Other incident reports may include Citizen Assists, Officer Stand By, Suspicious Incidents, Vehicle Crash Reports, and Disturbances

Security Violations

While escorting an unbadged individual, the badged employee allowed them to leave their line of sight in a secure area thus committing a security violation.

An employee attempted to gain entry with expired badge through STS main building. Security violation issued

Arrests

2/16/2022 - TSA Checkpoint - Subject arrested for a firearm violation at checkpoint.

2/27/2022 - TSA Checkpoint - Subject arrested for a firearm violation at checkpoint.

MISC./ OTHER

Two (2) assists to Melbourne PD with rapid identification (ID) equipment.

2/2/2022 - 1 Air Terminal Parkway – Vehicle crash at the exit of the Airport. All parties declined medical at the scene.

2/5/2022 - 1 Air Terminal Parkway – verbal disturbance with badged subject, badge was confiscated and deactivated. Subject was trespassed and left the airport property.

2/11/2022 - 2850 Harper Rd - security company observed a subject in all black on the property. The subject left the scene by leaving/climbing over the business fence located on the southeast side of the business, MPD K9 was unable to locate a track. Perimeter check conducted with negative results.

2/14/2022 - Lucky's (concourse) – Retail theft - Subject took 2 shirts from Lucky's without paying.

2/17/2022 - 1 Air Terminal Pkwy – Assisted MPD who conducted a traffic stop in the commercial lane of the airport on a U-Haul van. Driver was arrested for driving on a suspended license by MPD.

2/23/2022 - Nasa / Terminal Pkwy – Assisted Melbourne PD with vehicle crash between two vehicles. No injuries. Reported.

2/24/2022 - Burtonwood Rd – Agency assist to Melbourne PD with an unresponsive subject.