



MELBOURNE AIRPORT AUTHORITY BOARD MEETING

AGENDA

May 26, 2021 at 8:30 AM

Orlando Melbourne International Airport Board Room

Pledge of Allegiance

Airport Announcements

Action Items

Approval of the minutes for the April 28, 2021 regularly scheduled Board Meeting and the April 7, 2021 Special Board Meeting.

Item A-1 Recommendation to Approve Renewal of Airport Liability Insurance Coverage Policy in the Amount Not-To-Exceed \$60,450.

The Airport's annual liability insurance coverage policy is due to expire on July 14, 2021. The Airport utilizes Aviation Insurance Broker, Arthur J. Gallagher Risk Management Services, Inc. (AJ Gallagher), to assist with obtaining proposals from aviation insurers, evaluation of carrier stability, and providing aviation coverage recommendation for airports.

The insurance broker recommended negotiating with the current insurer (National Union has provided insurance for the past five years) rather than obtaining bids due to market conditions. National Union initially quoted 20 percent increase in premium, but the broker was successful in lowering this to 15 percent. National Union provided coverage reduction options to lower the premium by \$2,500 but the savings were insufficient for the increased risk.

Below is the premium summary and increase over for the past two cycles:

CARRIER	2020 National Union Fire Insurance Co. of Pittsburgh, PA	2021 National Union Fire Insurance Co. of Pittsburgh, PA
PREMIUMS	\$52,535	\$60,450
INCREASE	11%	15%

Staff recommends renewing the Airport's General Liability Insurance Coverage with National Union Fire Insurance Co. of Pittsburgh, PA in the amount not-to-exceed \$60,450 for a one-year term and authorization for the Executive Director to execute said agreement on behalf of the Authority.

Item A-2 Recommendation to Approve Resolution 8-21 Funding the Design of the In-Line Baggage System "Other Transaction Agreement" with the U.S. Department of Homeland Security, Transportation Security Administration in the Amount of \$711,496.80.

In April 2021, the Airport received final approval of the budget for the design of the In-Line Baggage System project with partial funding of the project provided by the Transportation Security Administration (TSA). The Other Transaction Agreement (OTA) is like a grant in that it is paid on a reimbursable basis with milestones the airport must reach for the TSA to approve the design of the system. While this is only for

the design, the TSA will provide a similar OTA for the construction portion next year after the design is complete and approved by the TSA. The OTA provides reimbursement of \$711,496.80, which is 95 percent of the eligible costs of \$748,944. The funding for the design portion of the project is as follows (rounded):

TSA	\$ 711,497
MAA	\$ 313,447
TOTAL	\$ 1,024,944

The funding is consistent with the approved budget for this project. Staff recommends approval of Resolution 8-21 TSA OTA and authorization for the Chairman to execute said resolution on behalf of the Authority.

Item A-3 Recommendation to Approve Resolution 9-21 Formally Changing the Official Name of the “Melbourne International Airport” A/K/A the “Orlando Melbourne International Airport” (IATA: MLB, ICAO: KMLB, FAA: MLB) to “Melbourne Orlando International Airport”.

As part of the settlement agreement with the Greater Orlando Aviation Authority as approved by the Melbourne Airport Authority Board at its March 24, 2021 Special Meeting, it was agreed to by both parties that the Melbourne Airport Authority will change the name of the Airport to Melbourne Orlando International Airport.

Staff recommends approval of Resolution 9-21 Changing the Official Name from the “Melbourne International Airport” A/K/A the “Orlando Melbourne International Airport” to “Melbourne Orlando International Airport” and authorization for the Chairman to execute said Resolution on behalf of the Authority.

Item A-4 Recommendation to Award the Tropical Haven Road and Drainage Repairs to the Lowest Responsive Qualified Bidder, Jobear Contracting, Inc. from Palm Bay, Florida in the amount of \$60,416.

Sections of the roads in Tropical Haven have been deteriorating over time. Each year an assessment of the road conditions is made, noting critical areas to be repaired. This year the road sections at Sleepy Hollow and Lambeth Walk are of critical concern with sections of the drainage collapsing creating a safety issue.

A design for the repairs was completed and the project was bid. Four firms were invited to bid with three firms submitting bids. The low bid amount is \$60,416. This was over the Engineer’s estimate for the project and after review of the bids, it was determined that significant material price increases from the current pandemic situation resulted in the higher prices. Staff considered holding off on the recommendation for award in hopes that material prices might subside. However, this repair is of a safety concern and needs to be completed at this time. This repair project will be funded with the budgeted capital improvement fee.

The lowest responsive qualified bidder was Jobear Contracting, Inc. from Palm Bay, Florida. The bid results are listed below:

Jobear Contracting	\$60,416.00
KCF Site Development	\$65,975.00
Don Luchetti Construction	\$71,955.00
Masci Construction (no bid)	

Staff recommends approval of the award to Jobear Contracting, Inc. from Palm Bay, Florida in the amount of \$60,416 for the Tropical Haven Road and Drainage Repairs and authorization for the Executive Director to execute said agreement on behalf of Authority.

Item A-5 Recommendation to Approve Engineering Amendment No. 48 with Airport Engineering Company (AEC) for Design, Permitting, Engineering, Testing and Construction Administrative Services for the Terminal Renovation and Expansion Project: Welcome Center Civil Project in an Amount Not-To-Exceed \$93,130.

As the Terminal Renovation and Expansion Project continues, the added Welcome Center will require significant changes to civil work in front of the terminal. Most of the existing work was designed by Airport Engineering Company (AEC) over the last 30 years. In lieu of the Haskell Team hiring AEC under its contract, staff recommends hiring AEC directly under its current engineering agreement for the design portion of this work.

The civil work for the Welcome Center will be constructed independently of the terminal project allowing for smaller local firms to compete for the subcontracted work and free-up Haskell staff to concentrate on the terminal building.

Staff recommends approval of the Engineering Amendment No. 48 to Airport Engineering Company for the Terminal Renovation and Expansion Project: Welcome Center Civil Project in an amount not-to-exceed \$93,130, and authorization for the Executive Director to execute a purchase order on behalf of the Authority.

Discussion Items

Item D-1 Airshow After-Action Report

Information Items

Item I-1 Financial Update

Item I-2 Operations Update

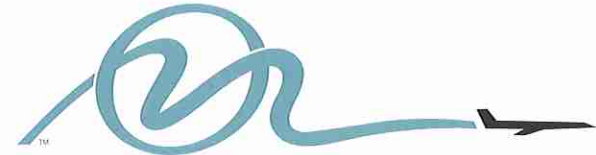
Item I-3 Construction Projects Update

Item I-4 Business Development and Marketing Update

Public Speakers

Adjournment

Pursuant to 286.0105, Florida Statutes, the Airport hereby advises the public that if a person decides to appeal any decision made by the Airport Authority with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Airport (723-6227) at least 48 hours prior to the meeting.



ORLANDO • MELBOURNE INTERNATIONAL AIRPORT • MLB

One Air Terminal Parkway
Suite 220
Melbourne, FL 32901 USA
MLBair.com

RESOLUTION NO. 8-21

A RESOLUTION OF THE CITY OF MELBOURNE AIRPORT AUTHORITY, BREVARD COUNTY, FLORIDA, APPROVAL OF AN "OTHER TRANSACTION AGREEMENT" WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY, TRANSPORTATION SECURITY ADMINISTRATION (TSA) TO PROVIDE FUNDING FOR THE FOR THE DESIGN OF THE IN-LINE BAGGAGE SYSTEM PROJECT AT THE MELBOURNE INTERNATIONAL AIRPORT

WHEREAS, the City of Melbourne Airport Authority has requested financial participation by the Transportation Security Administration in certain Airport improvement projects, and

WHEREAS, the Transportation Security Administration has approved the request for financial assistance and agrees to a maximum participation in the amount not to exceed \$711,496.80 upon the terms and conditions stated in said agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MELBOURNE AIRPORT AUTHORITY AS FOLLOWS:

SECTION 1. That the City of Melbourne Airport Authority, Brevard County, Florida, agrees to enter into an "Other Transaction Agreement" with the Transportation Security Administration providing for assistance in the form of a Grant in the amount not to exceed \$711,496.80 upon the terms and conditions stated in said agreement.

SECTION 2. That Jack L. Ryals, Chairman, is hereby to execute on behalf of the City of Melbourne Airport Authority, and Gregory Donovan, Executive Director, is hereby authorized and directed to impress the official seal of the City of Melbourne Airport Authority, Brevard County, Florida, and attest said execution.

SECTION 3. That the City of Melbourne Airport Authority, Brevard County, Florida, expresses its sincere appreciation to the Transportation Security Administration for the above grant and pledges its continued support and cooperation in the improvement and development of the Orlando Melbourne International Airport as a vital link in the United States Systems of Airports.

SECTION 4. This Resolution was duly passed at a regular meeting of the Melbourne Airport Authority, Brevard County, Florida, on the 26th of May 2021.

BY: _____
Jack L. Ryals, Chairman
Melbourne Airport Authority

ATTEST:

Greg Donovan, Executive Director



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Suite 220
Melbourne, FL 32901 USA
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RESOLUTION NO. 9-21

A RESOLUTION OF THE CITY OF MELBOURNE AIRPORT AUTHORITY, BREVARD COUNTY, FLORIDA, FORMALLY CHANGING THE OFFICIAL NAME OF THE "MELBOURNE INTERNATIONAL AIRPORT" A/K/A THE "ORLANDO MELBOURNE INTERNATIONAL AIRPORT" (IATA: MLB, ICAO: KMLB, FAA LID: MLB) TO "MELBOURNE ORLANDO INTERNATIONAL AIRPORT".

WHEREAS, pursuant to Ordinance No. 67-7 duly enacted by the City Council of the City of Melbourne, Florida on May 2, 1967, as amended (collectively, the "Ordinance"), the City of Melbourne, Florida created the City of Melbourne Airport Authority (the "Authority") which operates the Melbourne International Airport (IATA: MLB, ICAO: KMLB, FAA LID: MLB) (the "Airport") pursuant to the Ordinance; and

WHEREAS, the Authority has previously utilized and/or currently uses the names "Melbourne International Airport" and "Orlando Melbourne International Airport" to publicly refer to and identify the Airport; and

WHEREAS, the Airport is registered formally as the "Melbourne International Airport" pursuant to the requirements of the Federal Aviation Administration; and

WHEREAS, the Authority desires to officially change and amend the name of the Airport, including without limitation publicly and with the Federal Aviation Administration, to the "Melbourne Orlando International Airport", which the Authority represents is in the best interest of the Authority and the Airport; and

WHEREAS, pursuant to the Ordinance and applicable Federal Aviation Administration regulations, the Authority is permitted to formally change the name of the Airport to the "Melbourne Orlando International Airport".

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MELBOURNE AIRPORT AUTHORITY AS FOLLOWS:

SECTION 1. This Resolution is adopted pursuant to the Ordinance, Federal Aviation Administration regulations and other provisions of law. The WHEREAS clauses recited above are hereby incorporated herein as official findings of the Authority under this Resolution.

SECTION 2. That the Authority hereby approves changing and amending the official name of the Airport from the "Melbourne International Airport" and/or the "Orlando Melbourne International Airport" to the "Melbourne Orlando International Airport".

SECTION 3. That Authority representatives and Airport staff are designated the Authority to take all actions reasonably necessary, including without limitation execution of documents, to accomplish the formal change of the Airport's name to the "Melbourne Orlando International Airport".

SECTION 4. That Airport staff is further authorized to formally register the name "Melbourne Orlando International Airport" with the Federal Aviation Administration as the official name of the Airport and to make necessary changes to all Airport documents, including without limitation the Airport Layout Plan, to reflect the official name of the Airport as the "Melbourne Orlando International Airport".

SECTION 5. This Resolution was duly passed at a regular meeting of the City of Melbourne Airport Authority, Brevard County, Florida, on the 26th day of May 2021.

BY: _____
Jack L. Ryals, Chairman
City of Melbourne Airport Authority

ATTEST:

Greg Donovan, Executive Director

ORLANDO MELBOURNE INTERNATIONAL AIRPORT

Income Statement

March 31, 2021

	Year To Date Actual		\$ change	% change
	3/31/2021	3/31/2020		
Operating Revenue				
Airline Landing Fees	186,145	297,982	(111,837)	-38%
Airline Service Fees	872,823	1,075,575	(202,751)	-19%
Land & Bldg Lease Rents	4,557,968	4,307,538	250,430	6%
Terminal Rents	116,977	116,977	0	0%
Parking Lot Fees	378,344	885,765	(507,422)	-57%
Car Rental Concessions	348,784	512,445	(163,661)	-32%
Restaurant Concessions	19,243	71,374	(52,131)	-73%
Mobile Home Park Rent	968,542	954,456	14,086	1%
T-Hangar Rentals	48,411	57,148	(8,736)	-15%
Operating Grant Revenue	40,191	33,390	6,801	20%
Other	218,641	173,094	45,548	26%
Total Operating Revenues	7,756,071	8,485,745	(729,674)	-9%
Operating Expense:				
Personnel Services	2,526,525	2,471,618	54,907	2%
Contract Services	2,436,619	2,425,667	10,952	0%
Police & Fire Services	579,547	562,239	17,308	3%
Maintenance and Operations	1,683,229	1,833,217	(149,988)	-8%
Other	-	-	0	#DIV/0!
Total Operating Expenses	7,225,920	7,292,742	(66,821)	-1%
Operating Income (Loss)	530,150	1,193,003	(662,852)	
Non-Operating Revenue (Expense):				
Passenger Facility Charges	192,910	505,460	(312,550)	-62%
Customer Facility Charges	236,250	382,419	(146,169)	-38%
CARES Grant Revenue	2,955,417	-	2,955,417	#DIV/0!
Gain on Sale of Assets	824,715	4,762	819,953	17219%
Interest Income (Loss)	83,125	154,746	(71,621)	-46%
Ad Valorem Tax Revenue	907,332	1,538,248	(630,916)	-41%
Ad Valorem Tax Expense	(911,762)	(1,570,163)	658,401	-42%
(Loss) on Disposal of Fixed Assets	-	-	0	#DIV/0!
Interest Expense	-	-	-	#DIV/0!
Total Non-Operating Revenue (Expense)	4,287,987	1,015,472	3,272,515	
Net Income (Loss) Before Depreciation*	4,818,137	2,208,474		

* Net Income before capital contributions and transfers

ORLANDO MELBOURNE INTERNATIONAL AIRPORT
Statement of Revenues, Expenditures and Changes in Fund Net Assets
March 31, 2021

	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Operating Revenues:			
Airline Landing Fees	186,145	328,312	57%
Airline Service Fees	872,823	1,129,678	77%
Land & Bldg Lease Rents	4,557,968	8,416,372	54%
Terminal Rents	116,977	257,705	45%
Parking Lot Fees	378,344	850,000	45%
Car Rental Concessions	348,784	481,162	72%
Restaurant Concessions	19,243	64,893	30%
Mobile Home Park Rent	968,542	2,018,003	48%
T-Hangar Rentals	48,411	118,081	41%
Operating Grant Revenue	40,191	72,000	56%
Other	218,641	250,329	87%
Total Operating Revenues	7,756,071	13,986,535	55%
Operating Expense:			
Personnel Services	2,526,525	5,651,466	45%
Contract Services	2,436,619	4,787,746	51%
Police & Fire Services	579,547	1,206,260	48%
Maintenance and Operations	1,683,229	5,244,755	32%
Other	-	-	#DIV/0!
Total Operating Expenses	7,225,920	16,890,227	43%
Operating Income (Loss)	530,150	(2,903,692)	
<u>Non-Operating Revenue (Expense):</u>			
Passenger Facility Charges	192,910	467,373	41%
Customer Facility Charges	236,250	350,000	68%
CARES Grant Revenue	2,955,417	8,600,000	34%
Gain on Sale of Assets	824,715	-	#DIV/0!
Interest Income (Loss)	83,125	197,220	42%
Ad Valorem Tax Revenue	907,332	1,982,647	46%
Ad Valorem Tax Expense	(911,762)	(1,971,907)	46%
Gain (Loss) on Disposal of Fixed Assets	-	-	#DIV/0!
Interest Expense	-	-	#DIV/0!
Total Non-Operating Revenue (Expense)	4,287,987	9,625,333	
Net Income (Loss) before			
Depreciation, Transfers, and Capital Contributions	4,818,137	6,721,641	
Depreciation Expense	-	-	
Intra Transfer to Airport Capital	-	(145,000)	0%
Net Income (Loss) After Transfers	4,818,137	6,576,641	

Orlando Melbourne International Airport
Top 10 Operating Revenues
3/31/2021

Rank	Description	YTD FY 2021	FY 21 % of Total Rev	YTD FY 2020	FY 20 % of Total Rev	\$ Change	% Change
1	Airfield Facilities Rental	2,442,396	31%	2,290,457	27%	151,939	7%
2	Commercial Business Center Rent	1,636,645	21%	1,513,156	18%	123,489	8%
3	Tropical Haven Revenue	960,738	12%	944,757	11%	15,981	2%
4	Ground Handling Revenue	529,102	7%	630,187	7%	(101,085)	-16% A
5	Terminal Rent-Airline	393,533	5%	457,089	5%	(63,556)	-14% B
6	Parking Revenue	378,344	5%	885,765	10%	(507,421)	-57% A
7	Hangar Rent	371,709	5%	371,709	4%	-	0%
8	Car Rental Concession	348,784	4%	512,445	6%	(163,661)	-32% A
9	Landing Fees	186,145	2%	297,982	4%	(111,837)	-38% A
10	Security Cost Reimbursement	62,672	1%	54,850	1%	7,822	14%
Total Top 10 Operating Revenue		7,310,068	94%	7,958,397	94%	(648,329)	
Other Operating Revenue		446,003	6%	527,348	6%	(81,345)	-15%
Total Operating Revenue		7,756,071	100%	8,485,745	100%	(729,674)	-9%

A Passenger-based revenue-decrease is due to the Covid 19 recession which started in mid-March 2020.

B Gate use fees charged to airlines is a large component of this revenue. Gate use fees are assessed based on usage and, due to the pandemic that began in March 2020 followed by reductions in flights from scheduled carriers, revenue has decreased compared to prior year.

Orlando Melbourne International Airport
Top 10 Operating Expenses
3/31/2021

Description	YTD FY 2021	FY 21 % Operating Expense	YTD FY 2020	FY 20 % Operating Expense	\$ change	% change
1 Personnel	2,526,525	35%	2,471,618	34%	54,907	2%
2 Other Contract Services	1,307,833	18%	1,529,141	21%	(221,308)	-14%
3 Fire Services	567,210	8%	552,461	8%	14,749	3%
4 Outside Counsel Fees	478,795	7%	111,177	2%	367,618	331% A
5 Electric	232,976	3%	240,091	3%	(7,115)	-3%
6 Consulting Fees	222,624	3%	243,579	3%	(20,955)	-9%
7 Contractual Employee	213,938	3%	300,252	4%	(86,314)	-29% B
8 Risk Management	210,929	3%	191,178	3%	19,751	10%
9 Cable TV Expense	155,286	2%	142,222	2%	13,064	9%
10 Services Provided By General Fund	106,209	1%	87,586	1%	18,623	21% C
Total Top 10 Operating Expense	6,022,325	83%	5,869,305	80%		
Other Operating Expense	1,203,595	17%	1,423,437	20%	(219,842)	-15%
Total Operating Expense	7,225,920	100%	7,292,742	100%	(66,822)	-1%

A Increase is due to GOAA lawsuit; \$411,000 was paid to date in FY 21 invoice for the lawsuit defense compared to \$26,000 for same period last year.

B Lower cost is due to a reduction of contract employees used compared to prior year (this is a timing issue as employees turn over it takes time to fill the vacancies, the recruiting and passing background checks). There are unfilled positions that the airport is actively working with the staffing agency to fill.

C Increase is due to FY 20 True-up that was posted in March 2021.

Orlando Melbourne Int'l Airport
Cash Flow Projection
3/31/2021

	April-21	May-21	June-21	July-21	August-21	September-21	October-21	November-21	December-21	January-22	February-22	March-22
Beginning Cash/Investment Balance	\$ 25,716,108	\$ 26,148,743	\$ 24,620,657	\$ 25,641,995	\$ 27,029,143	\$ 26,373,157	\$ 25,025,802	\$ 23,788,093	\$ 18,488,174	\$ 19,053,956	\$ 19,989,822	\$ 20,015,862
Operating Revenue	1,181,980	1,181,980	1,181,980	1,181,980	1,181,980	1,181,980	1,181,980	1,181,980	1,181,980	2,144,841	1,181,980	1,181,980
Plus: CARES Grant			8,633,988			2,250,000				2,250,000		
Less: Prepaid Rent Recorded as Deferred Revenue	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)
Plus: Monthly Collections Ad Valorem Tax	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988	133,988
Plus: Land Sales				3,229,962				1,800,000				
Operating Expense:												
Liability Insurance				(60,450)								
Personnel	(461,906)	(461,906)	(461,906)	(461,906)	(461,906)	(461,906)	(461,906)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)
Tui Transition Consultant	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)
TUI Marketing Incentive Reimbursement												
Interest Expense								(87,750)				
Maintenance and Operations Expense	(852,077)	(852,077)	(852,077)	(852,077)	(852,077)	(852,077)	(852,077)	(3,472,500)	(877,639)	(877,639)	(877,639)	(1,431,779)
Net Increase (Decrease) in Cash Flow from Operations	(38,787)	(38,787)	2,211,213	3,130,725	(38,787)	2,211,213	(38,787)	(960,787)	(78,176)	3,134,685	(78,176)	(632,316)
Total Capital Outlay	(732,950)	(4,617,257)	(4,886,239)	(5,590,766)	(4,920,488)	(5,353,716)	(5,073,716)	(5,350,495)	(4,810,859)	(3,793,283)	(3,358,855)	(2,710,627)
Total Capital Grant Revenue	1,100,044	2,993,822	3,588,311	3,775,260	4,241,168	1,732,211	801,351	948,595	1,393,623	1,530,136	1,391,343	1,140,259
PFC Collections (Reimbursement of Eligible Costs)	39,228	50,436	40,629	41,129	35,520	35,988	56,571	44,016	42,912	45,109	50,299	141,678
CFC Collections (Designated for Future Projects)	65,100	83,700	67,425	30,800	26,600	26,950	16,871	18,753	18,283	19,219	21,430	144,868
Debt Draws (from Escrow)							3,000,000		4,000,000		2,000,000	
Net Increase (Decrease) in Cash From Capital and Debt	471,422	(1,489,299)	(1,189,874)	(1,743,577)	(617,199)	(3,558,567)	(1,198,923)	(4,339,131)	643,958	(2,198,819)	104,217	(1,283,821)
Beginning Cash/Investments	25,716,108	26,148,743	24,620,657	25,641,995	27,029,143	26,373,157	25,025,802	23,788,093	18,488,174	19,053,956	19,989,822	20,015,862
Ending Cash/Investments	26,148,743	24,620,657	25,641,995	27,029,143	26,373,157	25,025,802	23,788,093	18,488,174	19,053,956	19,989,822	20,015,862	18,099,724

Orlando Melbourne Int'l Airport
Cash Flow Projection
3/31/2021

	<u>April-22</u>	<u>May-22</u>	<u>June-22</u>	<u>July-22</u>	<u>August-22</u>	<u>September-22</u>
Beginning Cash/Investment Balance	\$ 18,099,724	\$ 18,378,449	\$ 17,031,470	\$ 15,994,404	\$ 17,835,966	\$ 17,575,951
Operating Revenue	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349	1,527,349
Plus: CARES Grant	8,633,988					
	2,250,000			2,250,000		
Less: Prepaid Rent Recorded as Deferred Revenue	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)	(27,272)
Plus: Monthly Collections Ad Valorem Tax	133,989	133,990	133,991	133,992	133,993	133,994
Plus: Land Sales						
Operating Expense:						
Liability Insurance					(63,042)	
Personnel	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)	(475,733)
Tui Transition Consultant	(13,500)					
TUI Marketing Incentive Reimbursement		(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Interest Expense		(87,750)				
Maintenance and Operations Expense	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)	(1,431,779)
Net Increase (Decrease) in Cash Flow from Operations	1,963,054	(561,195)	(473,444)	1,776,557	(536,484)	(473,441)
Total Capital Outlay	(2,651,524)	(1,641,524)	(1,221,524)	(295,401)	-	-
Total Capital Grant Revenue	705,305	585,847	407,057	86,452	-	-
PFC Collections (Reimbursement of Eligible Costs)	129,487	133,445	124,026	135,453	136,696	133,886
CFC Collections (Designated for Future Projects)	132,402	136,449	126,818	138,502	139,773	136,900
Debt Draws (from Escrow)						
Net Increase (Decrease) in Cash From Capital and Debt	<u>(1,684,329)</u>	<u>(785,783)</u>	<u>(563,622)</u>	<u>65,005</u>	<u>276,469</u>	<u>270,787</u>
Beginning Cash/Investments	<u>18,099,724</u>	<u>18,378,449</u>	<u>17,031,470</u>	<u>15,994,404</u>	<u>17,835,966</u>	<u>17,575,951</u>
Ending Cash/Investments	18,378,449	17,031,470	15,994,404	17,835,966	17,575,951	17,373,296

Orlando Melbourne Int'l Airport
Cash Flow Projection - Capital Exp and Grant Revenue
3/31/2021

Capital Project Expenditures	Proj #	Total Cost	Indi	Prior Expenditures	April-21	May-21	June-21	July-21	August-21	September-21	October-21	November-21	December-21	January-22	February-22	March-22
Airfield Utilities-GA Dr. & SO Lift	51119	1,400,000	E													
Ground Run Up Enclosure Facility	50319	4,000,000	D	(3,632,965)	-	(367,035)										
Security System-phase 1	50419	461,959	D													
Terminal Exp-Public Space (Haskell)	50519	44,101,111	E	(3,851,861)	-	(2,492,113)	(3,519,772)	(4,370,557)	(3,315,021)	(3,048,249)	(3,268,249)	(3,595,028)	(3,254,955)	(2,721,549)	(2,566,549)	(2,687,235)
Terminal Exp-Public Space (Others)	50519	744,090	E	(375,826)	(29,872)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(31,500)	(23,392)
Terminal Exp-PBBs (2)	54119	2,938,500	D	(208,822)	-	(13,848)	(100,000)			(100,000)	(500,000)	(750,000)	(750,000)	(515,830)		
Terminal Exp-Apron	54219	13,216,299	D	(1,031,186)	(628,050)	(1,603,647)	(1,173,967)	(1,173,967)	(1,573,967)	(2,173,967)	(1,273,967)	(923,967)	(774,404)	(524,404)	(360,806)	
ATCT Construction (FDOT)	50215	300,000	D			(55,000)										
Airplane Deposit Facility	50619	70,000	C													
Taxiway S Improvements-Phase 1	50120	3,400,000	D													
Perimeter Road Rehab	50220	125,000	C				(61,000)									
PBB 5 Replacement	50320	1,669,094	D													
Aerospace Dr. Lift Station Replace	50520	85,000	C													
Tropical Haven Facility Improvements	50620	153,000	C	(146,227)		(7,263)										
Northside Expansion	54120	9,392,132	D													
Northside Exp-St. Michael Pl Ext	54220	6,100,000	D	(124,281)	(42,150)	(24,571)										
Northside Exp-T/W M Ext	54320	3,930,000	D													
Northside Exp-Infrastructure Dev	54420	3,102,444	D													
Equipment Purchases		69,900	C		(32,878)	(22,280)		(14,742)				(50,000)			(400,000)	
Total Capital Outlay					(732,950)	(4,617,257)	(4,886,239)	(5,590,766)	(4,920,488)	(5,353,716)	(5,073,716)	(5,350,495)	(4,810,859)	(3,793,283)	(3,358,855)	(2,710,627)
Grant Revenue																
FDOT Grant-ATCT Equip Relo								-								
FDOT Grant ATCT Construction							27,500		-	-	-	-	-	-	-	-
FDEO Grant-Ground Run up				3,036,249		233,079	367,035	363,637	-	-	-	-	-	-	-	-
TERMINAL EXPANSION GRANTS																
FDOT-Terminal Rehab FY 20/FY 21 (438452-1-94-03--\$6,093,954)						1,936,980	933,484	1,313,616	1,628,321	281,553						
FAA Discretionary PBBs (2) Grnt 50- FY 20 (\$2,644,650)						187,940			102,463			90,000	450,000	675,000	675,000	464,247
FAA Entitlements Term Rehab FY 20-FY 22 (\$6,895,959)*					664,427	4,695	396,613	558,121	691,831	525,942	484,016	518,591	569,948	516,502	432,671	408,311
FAA Supplemental Term Rehab - FY 20 (\$4,444,444)					435,617	3,078	260,031	365,920	453,584	344,823	317,335	340,003	373,675	338,634	283,672	267,701
FAA Discretionary Ramp - FY 20 (\$6,000,000)				840,476		628,050	1,603,647	1,173,967	1,173,967	579,893						
NORTHSIDE EXPANSION GRANTS																
FDEO		3,922,132														
FDOT		1,283,000							191,002		-	-	-			
Total Grant Revenue					1,100,044	2,993,822	3,588,311	3,775,260	4,241,168	1,732,211	801,351	948,595	1,393,623	1,530,136	1,391,343	1,140,259

Orlando Melbourne Int'l Airport
Cash Flow Projection - Capital Exp and Grant Reve
3/31/2021

Capital Project Expenditures	Proj #	Total Cost	April-22	May-22	June-22	July-22	August-22	September-22
Airfield Utilities-GA Dr. & SO Lift	51119	1,400,000						
Ground Run Up Enclosure Facility	50319	4,000,000						
Security System-phase 1	50419	461,959						
Terminal Exp-Public Space (Haskell)	50519	44,101,111	(2,251,524)	(1,641,524)	(1,221,524)	(295,401)		
Terminal Exp-Public Space (Others)	50519	744,090						
Terminal Exp-PBBs (2)	54119	2,938,500						
Terminal Exp-Apron	54219	13,216,299	-					
ATCT Construction (FDOT)	50215	300,000						
Airplane Deposit Facility	50619	70,000						
Taxiway S Improvements-Phase 1	50120	3,400,000						
Perimeter Road Rehab	50220	125,000						
PBB 5 Replacement	50320	1,669,094						
Aerospace Dr. Lift Station Replace	50520	85,000						
Tropical Haven Facility Improvements	50620	153,000						
Northside Expansion	54120	9,392,132						
Northside Exp-St. Michael PI Ext	54220	6,100,000						
Northside Exp-T/W M Ext	54320	3,930,000						
Northside Exp-Infrastructure Dev	54420	3,102,444						
Equipment Purchases		69,900	(400,000)					
Total Capital Outlay			(2,651,524)	(1,641,524)	(1,221,524)	(295,401)	-	-
Grant Revenue								
FDOT Grant-ATCT Equip Relo								
FDOT Grant ATCT Construction								
FDEO Grant-Ground Run up								
TERMINAL EXPANSION GRANTS								
FDOT-Terminal Rehab FY 20/FY 21 (438452-1-94-03--\$6,093,954)								
FAA Discretionary PBBs (2) Grnt 50- FY 20 (\$2,644,650)			-	-	-			
FAA Entitlements Term Rehab FY 20-FY 22 (\$6,895,959)*			426,004	353,851	257,983	86,452		
FAA Supplemental Term Rehab - FY 20 (\$4,444,444)			279,301	231,995	149,074			
FAA Discretionary Ramp - FY 20 (\$6,000,000)								
NORTHSIDE EXPANSION GRANTS								
FDEO		3,922,132						
FDOT		1,283,000						-
Total Grant Revenue			705,305	585,847	407,057	86,452	-	-

**ORLANDO MELBOURNE INTERNATIONAL AIRPORT (MLB) MONTHLY ACTIVITY REPORT
APRIL 2021**

	2021	2020	MO CHANGE (%)	2021 YTD	2020 YTD	YTD CHANGE (%)
PASSENGERS						
Revenue PAX - Domestic						
Enplaned	14,352	1,248	1050.0%	43,498	57,542	-24.4%
Deplaned	13,147	1,016	1194.0%	42,470	56,226	-24.5%
Total Revenue PAX - Domestic	27,499	2,264	1114.6%	85,968	113,768	-24.4%
*Revenue PAX - Int'l						
Enplaned	51	48	6.3%	183	145	26.2%
Deplaned	152	66	130.3%	518	584	-11.3%
Total Revenue PAX - Int'l	203	114	78.1%	701	729	-3.8%
Non-Revenue PAX						
Enplaned	660	208	217.3%	2,853	3,225	-11.5%
Deplaned	641	217	195.4%	2,642	3,098	-14.7%
Total Non-Revenue PAX	1,301	425	206.1%	5,495	6,323	-13.1%
Total PASSENGERS	29,003	2,803	934.7%	92,164	120,820	-23.7%
AIRCRAFT OPERATIONS						
Air Carrier	463	275	68.4%	1,766	1,901	-7.1%
Air Taxi	330	144	129.2%	1,252	936	33.8%
General Aviation - Itinerant	7,206	3,105	132.1%	26,958	22,903	17.7%
General Aviation - Local	4,385	625	601.6%	14,626	9,923	47.4%
Military	73	13	461.5%	302	177	70.6%
Total OPERATIONS	12,457	4,162	199.3%	44,904	35,840	25.3%

*Includes Data from US Customs for General Aviation Passengers

**Orlando Melbourne International Airport
Police Department
Monthly Activity Report
April 2021**

Police Activity/ TSA Required Checks	
Response to Door & Gate Alarms	167
TSA Assists	2
Perimeter	127
Door inspections	8
SIDA & Secure Area Inspections	225
Gate Inspections	6
Customs Assists / Weapons Check	3
Security Violations	3
Assist to Other Agencies	10
Aircraft Alerts	0
Arrests	1
*Other Incident Reports	364
Traffic Details/ Parking Citations/Warnings	32
K9 training & patrols	0
Total	948
Administrative Action	
Security Badges Issued	143
Parking Permits Issued	8
Total	151



Renee Purden 209

Renee Purden, ACE
Chief of Police/ Director of Public Safety

*Other incident reports may include: Citizen Assists, Officer Stand By, Suspicious Incidents, Vehicle Crash Reports, and Disturbances

Security Violations

04/13/21 – Subject left Gate E278V opened, a violation was written.

04/16/21 – Subject attempted to enter STS with an expired SIDA badge, violation written.

04/16/21 – Subject attempted to enter STS with an expired SIDA badge, violation written.

Arrests

04/19/21 - Subject had a loaded Firearm inside of a carry on found at TSA screening. Subject was arrested (FSS 790.01(2)) and TOT BSCO transport Van.

MISC./ OTHER

04/04/21 - Officer Standby: couple escorted from plane (by Sun Country staff) for mask violation.

04/14/21 – Intoxicated person causing a disturbance. AA Staff declined ticket, rebooked for the next morning.

04/15/21 - Law enforcement torch run, Event concluded with no issues.

04/17/21 - Area check of terminal/perimeter / parking lots and surrounding areas reference suicidal subject with a possible explosive. Subject's phone pinged off the coast of Vero Beach area. Vero Beach pd was contacted and took over investigation.

04/18/21 - Subject made multiple harassing calls to the ATCT regarding noise complaints, case under investigation.

04/20/21 – Accident at 1205 General Aviation, single commercial vehicle accident. Long form completed.

04/25/21 - Passenger fell inside Jet Bridge 7 while exiting, minor injuries, medical was declined.

04/28/21 - Subject stated she fell stepping off the curb, minor injury, medical declined. Photos taken of surrounding area on visual labs.