



ORLANDO • MELBOURNE INTERNATIONAL AIRPORT • MLB

FROM THE OFFICE OF MR. GREG DONOVAN, A.A.E.  
EXECUTIVE DIRECTOR

## Memorandum

**To:** Chairman – Members  
Melbourne Airport Authority

**From:** *GD*  
Mr. Greg Donovan, A.A.E.  
Executive Director

**Date:** September 6, 2018

**Subject:** Special Board Meeting of the Melbourne Airport Authority

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Please be advised that there will be a Special Meeting of the Melbourne Airport Authority on Monday, September 17, 2018 at 8:30 a.m.

This will be a one-item agenda regarding an FAA Grant that will need board approval prior to September 18, 2018.



MELBOURNE AIRPORT AUTHORITY BOARD MEETING

**AGENDA – Special Meeting**

September 17, 2018 at 8:30 AM

Orlando Melbourne International Airport Board Room

**Pledge of Allegiance**

**Action Items**

**Item A-1 Recommendation to Approve the Federal Aviation Administration (FAA) Discretionary Grant.**

The Federal Aviation Administration (FAA) has offered a discretionary grant from the Airport Improvement Program (AIP) to fund deconstruction of the old Air Traffic Control Tower. This grant must be formally accepted by September 18, 2018 in order to qualify under the current federal fiscal year ending September 30, 2018.

The funding for the proposed grant is:

FAA	\$350,000
FDOT	\$ 19,444
MAA	<u>\$ 19,444</u>
Total	\$388,888

Currently the budget for this project is \$300,000 funded solely by MAA. This grant will save the airport \$280,556.

Staff recommends approval and authorization for the Chairman to execute said agreement on behalf of the authority.

**Adjournment**

*Pursuant to 286.0105, Florida Statutes, the Airport hereby advises the public that if a person decides to appeal any decision made by the Airport Authority with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Airport (723-6227) at least 48 hours prior to the meeting.*