

MELBOURNE AIRPORT AUTHORITY BOARD
Minutes for September 17, 2018 Board Meeting
Airport Board Room

At which were present:

Mr. Jack L. Ryals, Chairman
Mayor Kathy Meehan, Vice Chairman
The Honorable Debbie Thomas, Councilmember
The Honorable Tim Thomas, Councilmember
Mr. Michael Fischer, Member
Mr. Scott Mikuen, Member
Mr. Adam Bird, Airport Attorney
Mr. Greg Donovan, A.A.E., Executive Director
Ms. Lori C. Booker, A.P.R., Director of Communications
Mr. Mark Busalacchi, Director of Business Development
Mr. Cliff Graham, Director of Operations and Maintenance
Ms. Melissa Naughton, C.M., Assistant Director of Business Development
Mr. Mike O'Dell, C.P.A., Director of Finance and Administration
Mr. David Perley, A.I.C., Director of Capital Improvements

Not present: Mr. William C. Potter, Member

Pledge of Allegiance

Chairman reminded the Board that the regularly scheduled MAA board meeting will be on September 26, 2018. At that time the board will approve the minutes from the August meeting.

Action Items

Item A-1 Recommendation to Approve the Federal Aviation Administration (FAA) Discretionary Grant.

Mr. Donovan thanked the board for attending this special one-item board meeting. He explained that the Federal Aviation Administration (FAA) had offered a discretionary grant aimed to cover the expense of demolition of the old Air Traffic Control Tower. This discretionary grant must be accepted by September 18, 2018.

Mr. Donovan continued to discuss the funding for the proposed grant. The total grant will be \$350,000 with Florida Department of Transportation (DOT) contributing \$19,444 and the airport's contribution of \$19,444; for a total \$388,888. Currently the budget for this project is \$300,000 funded solely by Melbourne Airport Authority (MAA). This grant will save the Airport \$280,556.

Staff recommends approval and authorization for the Chairman to execute said agreement on behalf of the authority.

Mr. Mikuen had a concern regarding the demolition of the old tower and if unknown environmental issues such as asbestos had been addressed? Mr. Donovan stated the initial discovery team discussed there could be some levels of asbestos, but it will be an easy containment.

Mr. Donovan added that at the regularly scheduled board meeting there will be two agenda items regarding the tower: one regarding the reimbursable agreement with FAA for the installation of equipment, cabling, etc. in the amount of \$773,000 and the other item is in the amount of \$249,000 for telecommunications, for a total of \$1,023,130. A commitment from the state for about \$400,000 in matching funds is being addressed but working toward a total of \$500,000. The out-of-pocket for the airport would be \$500,000. Chairman asked about a completion date for the tower project. Mr. Donovan expects completion could be within five months.

A motion was made by Mayor Meehan to approve the Federal Aviation Administration (FAA) Discretionary Grant, seconded by Mr. Thomas. Motion passed unanimously.

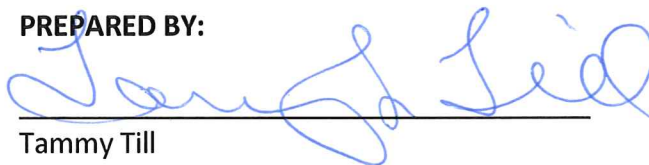
In Closing

Mr. Donovan referred to a list of the remaining meetings for the MAA Board for 2018 and also for 2019. The Board had been asked to review these dates and bring back to the September meeting for approval.

Mayor Meehan and Mr. Thomas will not be in attendance at the September meeting. Chairman asked to have a poll of board members to guarantee a quorum for the next meeting.

The meeting was adjourned at 8:42 a.m.

PREPARED BY:



Tammy Till
Executive Assistant

SUBMITTED BY:



Greg Donovan, A.A.E.
Executive Director

APPROVED BY ACTION OF AIRPORT AUTHORITY:



Jack L. Ryals, Chairman