



MELBOURNE AIRPORT AUTHORITY BOARD MEETING

AGENDA

September 28, 2017 at 8:30 AM

Orlando Melbourne International Airport Board Room

Pledge of Allegiance

Airport Announcements

Action Items

Approval of the minutes of the August 23, 2017 meeting in the Orlando Melbourne International Airport Board Room.

Item A-1 Budget Adjustment for Mill and Overlay and Lighting for Runway 9R-27L and Recommendation to Approve Resolution No. 13-17 Fiscal Year Operating and Capital Budget Adjustments.

A copy of the Executive Director's memorandum detailing the proposed budget adjustment for fiscal year 2016-17 is attached for review and consideration. Also attached is a copy of Resolution No. 13-17 recommending the proposed budget adjustment that will be forwarded to city council for adoption after board approval.

Staff recommends approval of Resolution No. 13-17 for the proposed operating and capital budget adjustment that will be forwarded to city council for adoption after board approval.

Item A-2 Recommendation to Approve Resolution No. 14-17 for extension of the Grant for the Economic Development Transportation Fund Project Agreement for the Grumman Road Project.

The Contractor for the Grumman Road Project, Don Luchetti Construction, Inc. achieved Substantial Completion of the project by the airport staff, its engineers and FDOT. The road project is a small portion of the overall site development being performed by Northrop Grumman and their contractor, Jacobs. New retention ponds border the new Grumman Road and excavation of those ponds began during the completion of the road project. Before final completion could be signed off by FDOT, Jacobs' subcontractor began installing sheet piling which caused damage to the new road. This work by Jacobs' subcontractor needs to be completed before corrective work to the road can be performed. A geotechnical engineer has reviewed the conditions and concluded that corrective work should not begin until the new retention ponds are complete and the temporary sheet piling removed. Based on Jacobs' current schedule, this work will not be completed for up to 60 days. The current FDOT grant for the project expires on September 30, 2017. An extension of the grant is requested in order for the corrective work to be completed under the grant. The cost for the corrective work is the responsibility of Northrop Grumman and their contractor, Jacobs. There is no additional cost to the Melbourne Airport Authority.

Staff recommends approval of Resolution No. 14-17 for extension of the Grant for the Economic Development Transportation Fund Project Agreement for the Grumman Road Project to extend the completion date of the grant to March 31, 2018 and authorization for the Chairman to execute the agreement.

Item A-3 Recommendation to Ratify Amendment with Porter Airlines, Inc. Aeronautical Use Agreement for Air Service Incentive Program (ASIP) Adding Two International Destinations

Porter Airlines, Inc. (Porter) has signed an amendment to their Aeronautical Use Agreement that changes the previous ASIP to the revised ASIP as approved at the Melbourne Airport Authority August 23rd meeting. According to the Agreement, Porter will begin nonstop service between Melbourne and both Ottawa and Windsor for seasonal service starting in mid-December. Porter has provided detailed marketing plans as required by the ASIP. The amended agreement requires ratification by the Authority. This agreement straddles two fiscal years. The budget adjustment for the ASIP will be brought to the board at the October meeting in order to determine the allocation between fiscal years 2016-17 and 2017-18.

Staff recommends ratification of the amended Porter Aeronautical Use Agreement that changes the previous ASIP to the revised ASIP for Porter Airlines, Inc., adding two additional international destinations.

Item A-4 Recommend Acceptance of Supplemental Joint Participation Agreement for Runway 5-23 Rehabilitation and Recommendation for Approval of Resolution No. 10-17 (Amended) in an amount not to exceed \$300,000 for Runway 5-23 Rehabilitation, Lighting and Signage.

At the July 27, 2017 Melbourne Airport Authority meeting, the Authority approved Resolution No. 10-17 in an amount not to exceed \$280,626 in anticipation of a supplemental funding from FDOT. Subsequently, FDOT has agreed to fund 50% of additional owner costs, increasing the supplemental funding from not to exceed \$280,626 to not to exceed \$300,000.

Staff recommends approval of Resolution No. 10-17 (Amended) accepting FDOT Supplemental Joint Participation Agreement for Runway 5-23 Repaving and Lighting and authorization for the Chairman to execute the Agreement.

Information Items

- Item I-1 Financial Update**
- Item I-2 Operations Update**
- Item I-3 Construction Projects Update**
- Item I-4 ATCT Construction Project Update**
- Item I-5 Business Development Update**

Public Speakers

Pursuant to 286.0105, Florida Statutes, the Airport hereby advises the public that if a person decides to appeal any decision made by the Airport Authority with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Airport (723-6227) at least 48 hours prior to the meeting.