



MELBOURNE AIRPORT AUTHORITY BOARD MEETING

AGENDA

June 26, 2019 at 8:30 AM

Orlando Melbourne International Airport Board Room

Pledge of Allegiance

Airport Announcements

Action Items

Approval of the minutes of the May 22, 2019 meeting in the Orlando Melbourne International Airport Board Room.

Item A-1 Recommendation for Approval to Extend the Contract for Purchase and Sale of 2.5 Acre Parcel.

This 2.5 acre parcel is a portion of a 6 acre parcel on airport property that sits between NASA Boulevard and Old NASA Boulevard. The Melbourne Airport Authority approved the sale of this parcel to Matthew Development at its regular meeting of January 24, 2018. As a result of several delays in conducting due diligence, Matthew Development has requested an eight-month extension of the approved contract for purchase and sale, which is set to expire August 24, 2019. This would extend the contract until April 21, 2020.

This extension request is the result of Matthew Development learning from the Florida Department of Transportation (FDOT) that the subject property would need to be deeded to Brevard County in the event of a change of ownership. This delayed the project by several months and its team was forced to put the design work by its civil engineer on hold. Subsequent to discovering this information, new Brevard County Commissioners were elected and requested additional time to get up to speed on the details of this transaction, this further delayed the project. The County Commission recently voted in favor of a draft Exchange Agreement and Matthew Development is once again moving forward. The intent is to bring this item to the August Board of County Commissioners meeting for a final vote.

The additional time is needed to re-engage its civil engineer to complete the project design and obtain site approval, which could take approximately six to eight months.

As the Board may recall, this property is located very close to the Airport's Runway Protection Zone (RPZ) and as such, has severe development limitations per Federal Aviation Administration (FAA) guidelines. Matthew Development intends to utilize the 2.5 acre portion of the parcel for water retention, which is a compatible use for this property. The sale price is \$815,000.

Staff recommends the approval to extend the contract for purchase and sale of 2.5 acres subject to final approval from Melbourne City Council, and authorization for the Executive Director to execute all necessary documents.

Item A-2 Recommendation to Approve the Consent to Assignment of Lease from James W. Jensen Living Trust U/T/A Dated July 1, 2002 to Satcom Direct, Inc.

James Jensen, chief executive officer and chairman of Satcom Direct, Inc. (Satcom), has requested consent to the assignment of lease of the 3.423 acre parcel on NASA Boulevard from his personal trust to Satcom. Satcom conducts its flight operations at this location.

Staff recommends approval for the Consent to Assignment of Lease from James W. Jensen Living Trust U/T/A Dated July 1, 2001 to Satcom Direct, Inc., and authorization for the Executive Director to execute said consent and other necessary documents on behalf of the Authority.

Item A-3 Recommendation to Approve Renewal of Airport Liability Insurance Coverage Policy.

The Airport’s Liability Insurance Coverage Policy is due to renew on July 14, 2019. Coverage will remain the same as the expiring policy excluding coverage for the Air Show endorsement. The Airport uses an insurance broker, Arthur J. Gallagher Risk Management Services, Inc. (AJ Gallagher), to obtain price quotes, evaluate the stability of the carriers, and make a recommendation to the Airport. AJ Gallagher approached the following carriers in an effort to provide a comprehensive and cost effective policy to the airport for the required \$100,000,000 liability coverage.

Below are carrier responses:

CARRIER	LINE OF COVERAGE	CARRIER POSITION
National Union Fire Insurance Co. of Pittsburgh, PA	Airport General Liability	\$47,271
Chubb Insurance Group	Airport General Liability	Declined
QBE Aviation	Airport General Liability	Approached (no response)

The Airport has had National Union (formerly AIG) as an insurer for the past three years.

Staff recommends approval to renew the Airport Liability Coverage Policy to National Union Fire Insurance Co. of Pittsburgh, PA in the amount not-to-exceed \$47,271.

Discussion Items**Item D-1 FY 2019/20 Proposed Budget**

Presentation of the Airport's proposed budget for FY2020 to the Melbourne Airport Authority Board. At the July meeting, the airport budget for FY2020 will be on the agenda and once approved, will be forwarded to city council for adoption within the city budget.

Information Items**Item I-1 Financial Update****Item I-2 Operations Update****Item I-3 Construction Projects Update****Item I-4 ATCT Construction Project Update****Item I-5 Business Development Update****Public Speakers****Adjournment**

Pursuant to 286.0105, Florida Statutes, the Airport hereby advises the public that if a person decides to appeal any decision made by the Airport Authority with respect to any matter considered at its meeting or hearing, he will need a record of the proceedings, and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Airport (723-6227) at least 48 hours prior to the meeting.